

**DRAFT - MINUTES OF THE COLNE PARISH COUNCIL MEETING  
HELD ON TUESDAY 31<sup>ST</sup> MAY 2016  
AT THE VILLAGE HALL FOLLOWING THE AGM**

Present: Cllr D. Parsons (Chair), Cllr C. Daniels, Cllr G. Prangnell, Cllr A. Steward, Cllr H. Heylen, Cllr C. Pomfret and Cllr K. Bluff.

In attendance: 1 members of the public.

<b>1.00</b>	<b>Apologies.</b>	Action
1.01	Cllr Fear, Cllr Day, Cllr Bull and Cllr Criswell.	
<b>2.00</b>	<b>Declarations of Interest.</b>	
2.01	Cllr Parsons declared a pecuniary interest item 8.04 (6) and also 8.04 (4) DP expenses.	
<b>3.00</b>	<b>To approve the minutes.</b>	
3.01	<b>To approve the minutes of the meeting held 26<sup>th</sup> April 2016.</b> Cllr Parsons proposed the minutes be approved. Unanimously agreed. The Chairman signed the minutes.	
3.02	<b>To approve the minutes of the extraordinary meeting held 3<sup>rd</sup> May 2016.</b> Cllr Parsons proposed the minutes be approved. Unanimously agreed. The Chairman signed the minutes.	
<b>4.00</b>	<b>Matters Arising from the minutes.</b>	
4.01	<b>Matters arising from the minutes of 26<sup>th</sup> April 2016.</b>  (4.01) Cllr Steward or Cllr Pomfret to invite Kate Carpenter to speak on the Needingworth Community Navigator Scheme at the next meeting.  (4.03) Updating of the Website - Cllr Bluff said she would contact 'Parish Councils Websites', the company that set up Earith's website, to find out the full set up and running costs and report back at the next meeting.	AS/CP  KB
4.02	<b>Matters arising from the minutes of 3<sup>rd</sup> May 2016.</b>  There were none.  <b>The Chairman adjourned the meeting.</b>	
<b>5.00</b>	<b>Open Forum.</b>	
5.01	A member of the public said that she appreciated all the work the Council does, and hoped that there will be a well-publicised public consultation organised when the Bluntisham Road amenity land becomes available and is to be decided upon. Council thanked her for her comments.  <b>The Chairman reconvened the meeting.</b>	
<b>6.00</b>	<b>Police Matters.</b>	

6.01	ECops - Correspondence received during May have been emailed to all Councillors and Cllr Bluff has posted them on FB.	ALL																																													
6.02	Update from the Police and Crime Commissioner, emailed to all Councillors.	ALL																																													
6.03	Cllr Bluff reported that there had been a distraction burglary at premises on the Heath Road.																																														
7.00	<b>Correspondence.</b>																																														
7.01	Clerks and Councils Direct - For Circulation.	ALL																																													
7.02	Allotment Magazine - For Circulation.	ALL																																													
7.03	All other Correspondence was emailed to Councillors, prior to the meeting.	ALL																																													
8.00	<b>Finance.</b>																																														
8.01	The Chairman reported that the Bank account balance at the 26 <sup>th</sup> April 2016 was £47,663.13. Business account balance £69.09, £20,000 on deposit. Cllr Steward suggested that more than the £20,000 could be invested, Cllr Daniels proposed £40,000 be invested, seconded by Cllr Steward, all agreed.																																														
8.02	The Chairman asked if there were any questions regarding the monthly budget sheet, there were no questions.																																														
8.03	The Chairman reported that the Internal Audit with Michael Williamson from MiJan Consultants, on Thursday 5 <sup>th</sup> May 2016 was successfully completed, awaiting invoice and any recommendations. The Annual Return form has now been sent to the External Auditors Littlejohn LLP. The Chairman thanked Cllr Daniels and the Clerk for preparing all the documents required for the internal audit.																																														
8.04	The Chairman proposed that this month's payments be approved, all members agreed.																																														
	The following cheques were made payable: -																																														
	<table><tr><td>Payee</td><td>Expenditure</td><td>Chq. No.</td><td>Voucher</td><td>Sum</td></tr><tr><td>1 Playsafety Ltd</td><td>Playing field inspection</td><td>1052</td><td>281</td><td>113.40</td></tr><tr><td>2 Bluntisham PC</td><td>51 Queen's 90<sup>th</sup> Bookmarks</td><td>1053</td><td>282</td><td>45.90</td></tr><tr><td>3 CommuniCorp</td><td>Clerks &amp; Councils Direct Subscription Renewal.</td><td>1054</td><td>283</td><td>12.00</td></tr><tr><td>4 D. Parsons</td><td>Seat Refurbishment/Mesh Net</td><td>1055</td><td>284</td><td>63.53</td></tr><tr><td>5 Colne Village Hall</td><td>Charge for a stall on 18/6</td><td>1056</td><td>285</td><td>5.00</td></tr><tr><td>6 K. Parsons</td><td>(May) Wages 24 Hours and Clerks pay, (£35) expenses.</td><td>1057</td><td>286</td><td>449.74</td></tr><tr><td>7 J F Waters</td><td>Verge Cutting</td><td>1058</td><td>287</td><td>132.60</td></tr><tr><td>8 K Fergusons Ltd</td><td>Grass cutting (Cycle 1-5)</td><td>1059</td><td>288</td><td>936.00</td></tr></table>	Payee	Expenditure	Chq. No.	Voucher	Sum	1 Playsafety Ltd	Playing field inspection	1052	281	113.40	2 Bluntisham PC	51 Queen's 90 <sup>th</sup> Bookmarks	1053	282	45.90	3 CommuniCorp	Clerks & Councils Direct Subscription Renewal.	1054	283	12.00	4 D. Parsons	Seat Refurbishment/Mesh Net	1055	284	63.53	5 Colne Village Hall	Charge for a stall on 18/6	1056	285	5.00	6 K. Parsons	(May) Wages 24 Hours and Clerks pay, (£35) expenses.	1057	286	449.74	7 J F Waters	Verge Cutting	1058	287	132.60	8 K Fergusons Ltd	Grass cutting (Cycle 1-5)	1059	288	936.00	
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9.00	<b>Planning.</b> Members noted the Clerk's action under delegated powers that the application is recommended as follows; (9.01)																																														

- 9.01 **Application No -1600661FUL** - Field view Somersham Road, Colne - New 4 bed bungalow.  
The Clerk circulated the email notification of the planning application to Council.  
7 Against, 2 no comment.
- Council Recommend Refusal - Council is opposed to this application as it feels the site is being overdeveloped and the property being located to the rear of others does not constitute infilling. Council notes that the block plan with the application shows an aerial view that does not relate to the shape of the property shown in the floor plan and elevations. Had a single application been submitted initially for four dwellings on the site an element of affordable housing would have been looked for in the plans.
- 9.02 **Enquiry regarding the development of Land in Colne.**  
Ian Mitchell replied - Disappointing but not particularly surprising. Please thank your members for giving this matter their consideration.
- 10.00 Highways & Byways.**
- 10.01 The Clerk contacted HDC with regards to the overgrown verge at Hemsbys (Cheffins) junction; as there was an accident at the junction on Thursday 12<sup>th</sup> May and was instructed to fill in the form on the CCC website to report the problem and they would deal with it. CCC emailed 16/5 to say that as it was part of their planned maintenance programme they would be carrying out work to address this issue this financial year; the verge has now been cut.
- 10.02 A vehicle accident on Earith Road, Colne has knocked down the Speed interaction sign. Council suggested pursuing an insurance claim to replace it.
- The Chairman said he would ask Cllr Criswell if CCC can claim on the car owners insurance, for damage to street furniture.
- 10.03 Cllr Fear emailed saying *'Since the last meeting a few people have mentioned roads/pavements not being up to scratch. Old Church Lane road was one and East Street pavement the other.*  
*On Old Church Lane it does look like residents have tried to fill in the pot holes themselves.*
- The other thing I meant to mention was the over grown footpath at the back of Fowlers orchard. Can't get the pram round there now.*
- The Chairman said he would ask Cllr Day to investigate the issue.
- I have had a look on the internet and there is quite an eye catching campaign here- <http://www.keepbritaintidy.org/dogpoofairy/735>- they sell posters and bin stickers which we probably don't have the money for but perhaps we could draw up our own posters, laminate them and update the old ones around the village?'*
- Cllr Bluff suggested spraying around the dog poo with luminous paint; this idea seems to be working in other villages. The paint is £4.85 a can + P&P. The Clerk to order the paint, gloves and poo bags, also to ask HDC if they still provide bags for free.

DP

DP/MD

KP

10.04	Cllr Heylen suggested that Council record and publish the amount of accidents that are occurring at Hemsbys Junction each month, as the police don't get called out to the minor accidents so nothing is recorded. All in favour.	ALL
10.05	Cllr Steward asked if white lines could be painted over the entrance to Moat Road, as vehicles were not stopping at the junction. The Chairman said he would mention this to Cllr Criswell.	DP
<b>11.00</b>	<b>Open Spaces and Village Playing Field.</b>	
11.01	CIL payment for £877.74 - Council needs to decide how this money can be spent. It has to be used for recreational and educational projects. The Clerk has put forward an idea of Noughts & Crosses £274.99 + VAT and delivery. Cllr Bluff suggested an information stand identifying birds, at the Old Church yard. Cllr Daniels suggested Council ask the public for their suggestions at the Village fair. Cllr Steward asked Council to show their support for the Old Church yard project by going on Facebook or emailing them at: colnechurchporch@hotmail.com	ALL
11.02	The seat has been refurbished and is ready to be sited on the playing field, arrangements to be made for a concrete base. The seat to be sited near to the 'Red Robin' shrubs.	
<b>12.00</b>	<b>Bluntisham Road Amenity Land.</b>	
12.01	S106 agreement still hasn't been completed, nothing else to report.	
<b>13.00</b>	<b>Village Hall.</b>	
13.01	The grant funding has now been paid into the bank and the committee are hoping to complete the refurbishment in the summer break, so there is as little disruption to hall users as possible.	
13.02	The Pop Up restaurant on the 10 <sup>th</sup> May, theme Indian, sold out in a matter of hours, so another 'Indian' pop up restaurant has been booked for the 7 <sup>th</sup> June.  So far there are 15 stalls organised for the Village Market on the 18 <sup>th</sup> June, still no local produce stalls booked.	
13.03	Cllr Bluff reported that on the evening of Tuesday 14 <sup>th</sup> June, the hall was booked for the WW2 memory cafe showing all the interviews, photographs and memorabilia.	
13.04	The next VH meeting is on Monday 27 <sup>th</sup> June at 7.30pm.	
<b>14.00</b>	<b>Education.</b>	
14.01	St. Helen's Primary School - No Newsletter for May.	
<b>15.00</b>	<b>Date of the next meeting - 28<sup>th</sup> June 2016.</b>	
<b>16.00</b>	<b>Matters For Future Consideration.</b>	
16.01	Cllr Bluff asked if Council would consider having an Open Forum at the end of the meeting.	
<b>17.00</b>	<b>Close of Meeting.</b>	

17.01 The Chairman closed the meeting at 9.10pm.

|

Chairman's  
Signature.....

Min - 31<sup>st</sup> May 2016.

Date.....

Minutes are posted here at the same time that they appear on the parish noticeboard which is before they are confirmed and signed as a true record. Minutes for the current and previous month should be treated with caution as they may be revised at the next meeting.

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