

**DRAFT - MINUTES OF THE COLNE PARISH COUNCIL MEETING
HELD ON TUESDAY 26TH FEBRUARY 2019
AT THE VILLAGE HALL**

Present: Cllr D. Parsons (Chair), Cllr C. Daniels, Cllr M. Day, Cllr G. Prangnell, Cllr C. Pomfret, Cllr S. Purbrick, Cllr H. Heylen and Cllr A. O'Brien.

In attendance: Cllr Neish, Cllr Raey and 1 member of the public.

1.00 Apologies.

1.01 Cllr Bluff (due to illness) and Cllr Criswell (attending other meeting).

2.00 To receive declarations of interest in accordance with the Council's Code of Conduct.

2.01 Cllr Parsons declared a pecuniary interest item 8.03 (2).

3.00 To approve the minutes of the Ordinary Meeting held 29th January 2019.

- 3.01 (10.03) Cllr Purbrick asked for 1 'metre', to be changed from 'mt'.
(13.01) Cllr Purbrick asked for 'temporary safety fencing' and 'East and Southside' be added.
(15.01) Cllr Pomfret asked for 'you'-tube, to be changed from 'u'.
(17.01) Cllr Pomfret asked for the Quadrangle, change to Capital letter.

Cllr Parsons proposed the minutes be approved. Unanimously agreed.
The Chairman signed the minutes.

An email from Councillor Bluff, sent for inclusion at the meeting, was not accessed until after the meeting. The email reads:

'Apologies but I won't be attending this evening as I have a migraine. I did want to query the absence in the minutes of any mention regarding the asbestos conversation we had - I feel that this has been swept under the carpet but in fact was quite serious. I also wanted to report the level of rubbish that has been left on the amenity land - which includes asbestos. In the wind litter has been blown across on to our land. Also for future consideration I was hoping to suggest that we apply for the Woodland Trust free trees. We could apply as a community project for a pack of trees for the amenity land - the trees would then be delivered in November. I have more information that I can drop round to you at a later date.'

4.00 Matters arising from the minutes.

4.01 There were none.

The Chairman adjourned the meeting at 7.40pm.

5.00 Open Forum.

5.01 Cllr Neish updated Council on HDC matters and answered questions. He reported that there would be a 2.6% Council Tax rise.

The Chairman reconvened the meeting at 8.05pm.

Action

6.00 Police Matters.

- 6.01 ECops - Correspondences received during February have been emailed to all Councillors, added to the Website and Cllr Bluff has posted them on FB. ALL
- 6.02 A member of the public has written to the Chairman, complaining about the insensitive parking opposite The Rhees, adjacent to the Green Man. The Clerk sent the concerns to PSCO Alice Draper, she has replied to the member of the public who made the complaint. All emails concerning this matter have been forwarded to Council prior to the meeting.

7.00 Correspondence.

- 7.01 Clerks and Councils Direct Magazines, January and March issues - For Circulation. ALL
- 7.02 Allotment Magazine - For Circulation. ALL
- 7.03 The Clerk passed Cllr O'Brien his certificate, received from CAPALC, for attending and completing Councillor Professional Development training, June 2018.
- 7.04 The Chairman reported that the Clerk has completed the course and has obtained her CiLCA qualification and has received her Certificate in Local Council Administration.
- 7.05 The Clerk read out a letter, received just before the meeting, with regards to the land between Retreat Cottage and the Rhees.

Council agreed the Clerk should invite the resident to the March meeting to speak in open forum, so the proposal can be discussed further. KP

- 7.06 All other correspondences have been emailed to Councillors, prior to the meeting.

8.00 Finance.

- 8.01 The Chairman reported that the Bank account balance at the 31st January 2019 was £32,605.30, with £30,000 on deposit. A donation of £2000 has been received from the Village Hall Management Committee, for village improvements.
- 8.02 The Chairman asked if there were any questions regarding the monthly budget sheet, after answering questions, a copy was signed and filed in the minute book.
- 8.03 The Chairman proposed that this month's payments be approved, agreed unanimously.

The following cheques were made payable: -

	Payee	Expenditure	Chq. No.	Voucher	Sum
1	TCS Architectural Design Ltd	Technical Design, CDM regulations 2015 Health & Safety	1196	424	900.00

2	K. Parsons	(Feb) Handypersons Wages 9 Hours, Clerk Pay, Clerk Holiday Pay and Expenses (£53.71)	1197	425	873.74	
8.04	The Chairman informed the Council that the Precept of £23,000 for 2019/20 had been approved by HDC. The Tax base is of 362, Band D charge is at £63.54.					
8.05	Victoire Press Ltd have provided a quote (187650) for printing the newsletter again this year at £297 (£280 last year) for 380 copies, same format as previous years. Clerk to raise the order with the printers, Councillors to deliver the newsletter when available.					KP
8.06	Cllr Daniels proposed that the Clerk contact the internal auditor Michael Williamson from MiJan Consultants to organise a convenient date for an internal audit, the Chairman seconded the motion. Agreed unanimously.					KP
9.00	Planning Matters.					
9.01	Application No. 18/01630/FUL – Land North West of Fairfield, Earith Road, Colne – To erect 2 new 4 Bed detached properties with associated parking and access.					
	This planning application has now been passed by HDC at the DMC meeting on the 18 th February. 5 in favour 4 against.					
9.02	Cllr Daniels reported that the 18/02458/HHFUL Cornboro, Earith Road, planning application had been approved.					
10.00	Highways & Byways.					
10.01	Highways have repainted the 'Keep Clear' markings on the B1050.					
10.02	The SID has been located on Bluntisham Road facing Bluntisham, recording in both directions, from the 29 th January to 22 nd February. It has now been relocated outside Gable Drive, Earith Road on the B1050.					
	Speeds of 75 mph from Bluntisham and 71 mph towards Bluntisham, were recorded. More information can be found on the Parish Website.					
10.03	The Clerk has requested a new three-year maintenance contract, for the PC's three streetlights, from Balfour Beatty but is still waiting to receive it.					
10.04	The Clerk has reported the blocked drains, along Drury Lane. Highways replied, they will clear all the drains in due course.					
10.05	Cllr Purbrick asked if the road markings could be repainted at the junction of the High Street and East Street. The Clerk to report to Highways.					KP
11.00	Open Spaces & Village Playing Field.					
11.01	The Chairman reminded Councillors that the grass reinforcement matting, for the turning area, down Old Church Lane, still needs to be fitted.					MD

- 11.02 Rospa has emailed to say the April inspection of the playing field equipment is organised and a report will follow in due course.
- 11.03 The Handyperson asked Council if they would approve the purchase of several lengths of composite recycled material from Filcris to make raised beds and tubs, to be placed around the village. Council agreed unanimously.
- 11.04 Cllr Heylen reported that the ivy needed cutting off the playing field wall again. Cllr Day said he would instruct Colne Nurseries to complete the work.

MD

12.00 Bluntisham Road Amenity Land.

- 12.01 Hastoe have been contacted, regarding them organising an independent tree survey on their willow tree, and the filling in of the hedge at the front of Howgate Grove. The Clerk has emailed Hastoe, Ulrike and her colleague Isobel, six times and the Chairman has spoken to Ulrike twice, still waiting for any action to be taken.
- 12.02 Three fencing contractors have been contacted, with regards to the four-strand wire fence, around the perimeter (East and South side), no quotes in time for this meeting.
- 12.03 Four Season's tree services have been onsite to give guidance on best practice for tidying the overgrown orchard. This to remove all bramble, remove the dead and dangerous trees, clear ivy off good trees, trim lower branches, shape the canopies of good trees. All material would be shredded and left as a mulch.
- 12.04 Mick George is to quote for the hardcore area for the access road. This includes the removal of the excess dirt, rubbish and any bits of asbestos off site.
To enable access for a contractor to install new fencing, quotes have also been sought to clear a 3-metre corridor to permit this. Ecologist to check for nests, before clearing takes place.

The Clerk to arrange an extraordinary meeting, to discuss quotes prior to the next ordinary meeting.

KP

Cllr. Purbeck expressed concerns over security and privacy of adjacent properties if contractors and, during the consultation period, members of the public had access to the land prior to any boundary fencing being installed along the North side of the land.

The Clerk to write to residents adjacent to the land to the East and South so they are aware of the fencing being erected. And to write to the residents of The Rhees and East Street adjacent to the land apprising them of the clearance of the land and that Council would install the four-strand wire fencing as that to the other boundaries if they required it.

- 12.05 The Clerk has compiled a 'Consultation Leaflet', to be delivered with the newsletter; the leaflet will then be added to the website. The consultation will run from the 15th March to the 24th May, to give all residents time to reply.

13.00 Village Hall.

13.01 Cllr O'Brien reported on the Village Hall meeting on Monday 18th February 2019. Hanging Basket demonstration on the 5th April and the Village in Bloom fete on the 13th July. The Garden Gang have organised a meeting for all groups to discuss ideas, on the 15th March.

13.02 The next Village Hall meeting is on Monday 18th March 2019 at 7.30pm.

14.00 3Cs - Colne Caring Community.

14.01 Cllr Pomfret updated Council on the progress of the scheme, stating that attendance continues to grow.

They have several speakers organised to attend the coffee mornings and afternoon tea events.

The Spring Fair will be on the 23rd March, from 10am - 12 at the village hall. The PC to have a stall and a map of the amenity land available for discussion.

All monies collected to be donated to the Garden Gang.

15.00 Date of the Next Ordinary Meeting – Tuesday 26th March 2019.

16.00 Matters For Future Consideration.

16.01 Nothing this meeting.

17.00 Close of Meeting.

17.01 The Chairman closed the meeting at 8.45pm.

Chairman's
Signature.....

Min – 26th February 2019.

Date.....

Minutes are posted here at the same time that they appear on the parish noticeboard which is before they are confirmed and signed as a true record. Minutes for the current and previous month should be treated with caution as they may be revised at the next meeting.

THIS PAGE
IS
BLANK